

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

AIR FORCE POLICY DIRECTIVE 36-29

11 APRIL 2019



Personnel

MILITARY STANDARDS

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RELEASABILITY: There are no releasability restrictions on this publication.

OPR: AF/A1P

Certified by: SAF/MR
(Mr. Shon J. Manasco)

Supersedes: AFPD36-29, 24 September
2014

Pages: 5

This Air Force Policy Directive (AFPD) implements Title 50, United States Code (USC), Section 3073a (50 U.S.C. § 3073a); Title 37, United States Code (USC), Section 908 (37 U.S.C. § 908); Uniform Code of Military Justice (UCMJ) (10 U.S.C. § 893a); Department of Defense Directive (DoDD) 1308.1, *DoD Physical Fitness and Body Fat Program*; Department of Defense Instruction (DoDI) 1304.33, *Protecting Against Inappropriate Relations During Recruiting and Entry Level Training*; DoDI 2200.01, *Combating Trafficking in Persons*; DoDI 1344.09, *Indebtedness of Military Personnel*; DoDI 1344.07, *Personal Commercial Solicitation on DoD Installations*; DoDI 1334.1, *Wearing of the Uniform*; DoDI 1342.19, *Family Care Plans*; DoDI 1325.02, *Desertion and Unauthorized Absence*; and DoDI 1241.01, *Reserve Component Line of Duty Determination for Medical and Dental Treatments and Incapacitation Pay Entitlements*. This directive establishes policy for appropriate standards of conduct. This directive incorporates multiple, overarching DoD policies, directives and instructions to ensure members meet their personal, professional, and family-care responsibilities. This directive applies to all civilian and uniformed members of the Regular Air Force (RegAF), Air Force Reserve (AFR) and Air National Guard (ANG), and to members of the Regular and Retired Reserve, unless explicitly exempted in the text. This directive may not be supplemented. Refer recommended changes or comments about this publication to the Office of Primary Responsibility, using Air Force Form 847, *Recommendation for Change of Publication*. Route Air Force Forms 847 from the field through appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule in the Air Force Records Information Management System.

SUMMARY OF CHANGES

This document was substantially revised and must be completely reviewed. Major changes include updates to incorporate The Judge Advocate General's (AF/JA) responsibility to execute personnel policy and guidance pertaining to professional and unprofessional relationships and to update the Foreign Government paragraph with information on Foreign Government Employment. This directive also removes the references to gifts and decorations from foreign governments since those are covered in AFPD 51-5, *Administrative Law, Gifts, and Command Relationships*. Also, updates to policy references were incorporated into this directive.

1. Policy. It is Air Force policy that:

- 1.1. All Airmen will meet and continuously strive to exceed prescribed standards in both their professional and personal lives.
- 1.2. All Airmen serving on, or ordered to, active duty will be present for duty unless their absence is authorized.
- 1.3. All Airmen will maintain professional relationships. Unprofessional relationships can impact good order, discipline, respect for authority, unit cohesion, and mission accomplishment.
- 1.4. All Airmen will meet their financial obligations in a proper and timely manner.
- 1.5. When wearing the uniform, all Airmen, including retired and separated Airmen, will adhere to standards of neatness, cleanliness, safety, and military image to provide the appearance of a disciplined service member.
- 1.6. All Airmen will adhere to standards for physical fitness and body composition.
- 1.7. All Airmen and DoD Civilian Expeditionary Workforce members with dependent family members will have family care arrangements that reasonably cover all situations, both short-term and long-term. These members will use available military and civilian resources to make sure their family members receive adequate care, support, and supervision, compatible with military responsibilities to be worldwide deployable.
- 1.8. All Regular Air Force (RegAF), Air Force Reserve (AFR) and Air National Guard (ANG) members who are on active duty or in an active status in a Reserve Component will report, in writing, any conviction for a violation of a U.S. criminal law to their first-line military supervisor or the appropriate official designated within 45 days of the date of conviction.

2. Roles and Responsibilities.

- 2.1. The Assistant Secretary of the Air Force for Manpower and Reserve Affairs (SAF/MR) serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, and programs addressing military standards.
- 2.2. Deputy Chief of Staff, Manpower, Personnel and Services (AF/A1) develops, coordinates, and executes personnel policy and essential procedural guidance for the management of military standards in collaboration with Chief, Air Force Reserve (AF/RE) while liaising with the ANG.

2.2.1. Will develop policies to ensure commanders maintain an electronic or paper Unfavorable Information File to officially document substantiated adverse information regarding a RegAF, AFR, or ANG member.

2.2.2. Will develop policies to ensure Air Force installation commanders monitor and control all commercial soliciting and selling of all types of insurance, securities, and other goods, services, and commodities on their installations.

2.2.3. Will develop policies to ensure there are procedures to determine whether certain diseases, injuries, or deaths suffered by military members occurred within the Line of Duty.

2.2.4. Will develop policies to ensure the Air Force has a zero tolerance policy for trafficking in persons and promulgates its position that the Air Force opposes prostitution, forced labor, and any related activities that may contribute to the phenomenon of trafficking in persons and considers these activities as inherently harmful and dehumanizing, and is incompatible with Air Force core values.

2.2.5. Will develop policies to ensure Retirees (RegAF and Retired Reserve) and Inactive Reserve members (Inactive Status List) require approval prior to accepting employment with a foreign government or entity (all other RegAF, AFR and ANG members are not eligible) and further develop policies that individuals who occupy positions in the intelligence community are required to report employment with the government of a foreign country after leaving an intelligence position.

2.2.6. Will, in coordination with Headquarters Air Force Protocol Office (AF/DSP) and Air Force District of Washington Protocol Office (AFDW/CCP), develop policies to provide support for visiting RegAF General Officers to the Washington, DC area and further develop policies that will require all RegAF General Officers or their staff notify AFDW/CCP of an anticipated visit to the Washington, DC area and are required to use on-base distinguished visitor quarters.

2.3. Director of the Air National Guard (NGB/CF) develops, coordinates, and executes personnel policy and essential procedural guidance for the management of ANG programs and identifies the office of primary responsibility to liaise with AF/A1 and AF/RE.

2.4. The Judge Advocate General (AF/JA) develops, coordinates, and executes personnel policy and essential procedural guidance for the management of military standards pertaining to professional and unprofessional relationships.

Heather A. Wilson
Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Title 37, United States Code (USC), Section 908 (37 U.S.C. § 908), *Employment of reserves and retired members by foreign governments*

Title 50, United States Code (USC), Section 3073a (50 U.S.C. § 3073a), *Reporting of certain employment activities by former intelligence officers and employees*

UCMJ (10 U.S.C. § 893a, *Prohibited activities with military recruit or trainee by person in position of special trust*)

DoDI 1325.02, *Desertion and Unauthorized Absence*

DoDD 1308.1, *DoD Physical Fitness and Body Fat Program*, 30 June 2004

DoDI 1241.01, *Reserve Component Line of Duty Determination for Medical and Dental Treatments and Incapacitation Pay Entitlements*, 19 Apr 2016

DoDI 1304.33, *Protecting Against Inappropriate Relations During Recruiting and Entry Level Training*, 28 January 2015

DoDI 1334.1, *Wearing of the Uniform*, 26 October 2005

DoDI 1342.19, *Family Care Plans*, 7 May 2010

DoDI 1344.07, *Personal Commercial Solicitation on DoD Installations*, 30 March 2006

DoDI 1344.09, *Indebtedness of Military Personnel*, 8 December 2008

DoDI 2200.01, *Combating Trafficking in Persons*, 21 April 2015

AFPD 51-5, *Administrative Law, Gifts, and Command Relationships*, 31 August 2018

AFMAN 33-363, *Management of Records*, 1 March 2008

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFMAN—Air Force Manual

AFPD—Air Force Policy Directive

AFR—Air Force Reserve

ANG—Air National Guard

DoD—Department of Defense

DoDD—Department of Defense Directive

DoDI—Department of Defense Instruction

OPR—Office of Primary Responsibility

RegAF—Regular Air Force

UCMJ—Uniform Code of Military Justice

USC—United States Code